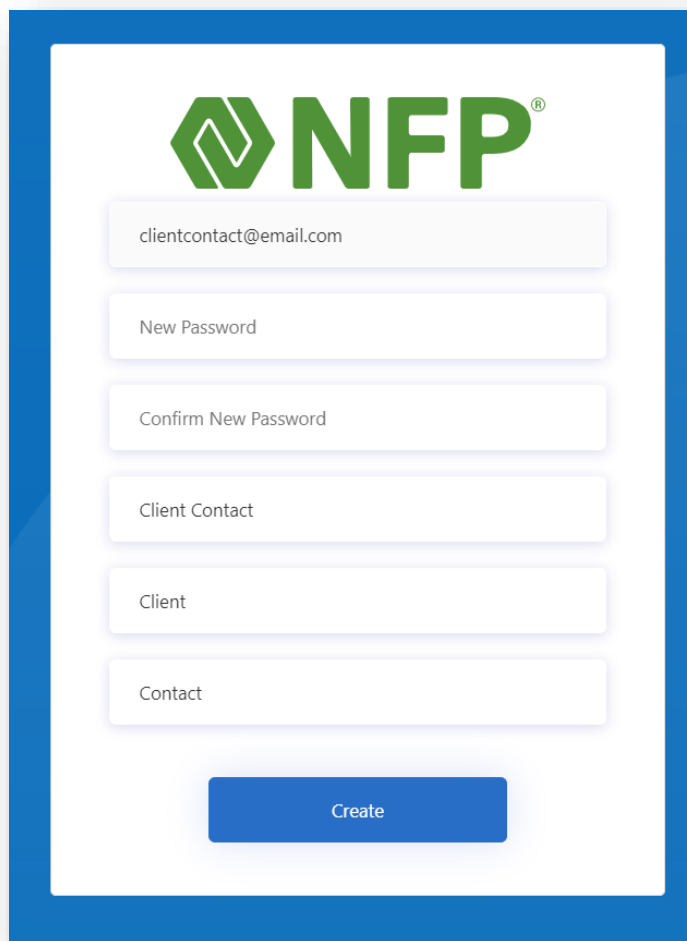


NFP Connect uses Microsoft authenticator or Google authenticator app for multi factor authentication (MFA), Download and install authenticator app of your choice, Microsoft, or Google.

- a. [What is MFA](#)
- b. Microsoft
 - i. [What is the Microsoft Authenticator app?](#)
 - ii. [Download & Install Microsoft app](#)

First Time Registration and Login

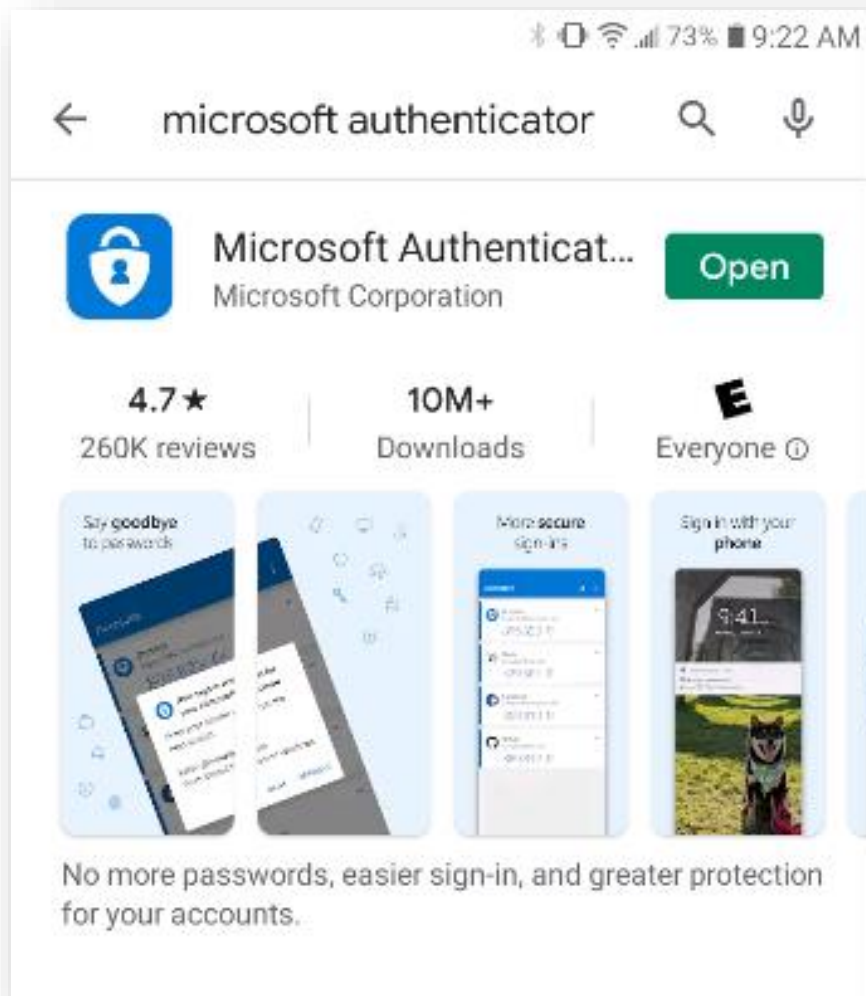
1. Click the link in the registration email
2. Enter in the information displayed on your desktop screen



The image shows a registration form for NFP Connect. At the top is the NFP logo. Below it are six input fields: 'clientcontact@email.com', 'New Password', 'Confirm New Password', 'Client Contact', 'Client', and 'Contact'. At the bottom is a blue 'Create' button.

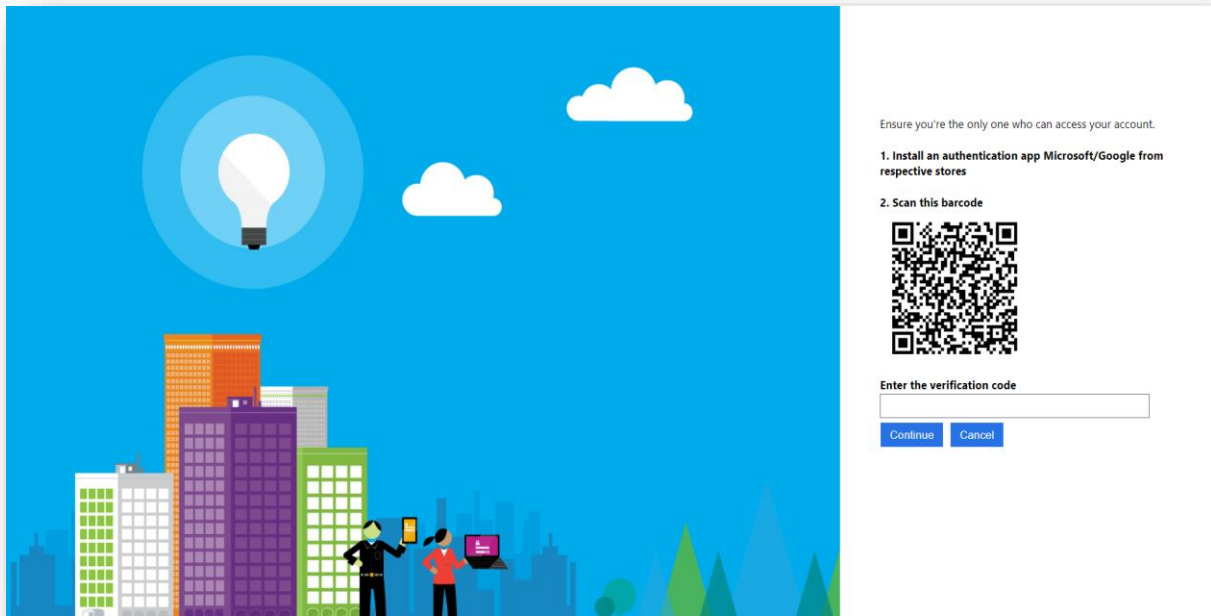
3. Click "Create" button

4. Download the Microsoft Authenticator or Google Authenticator App from the App Store on your mobile Device



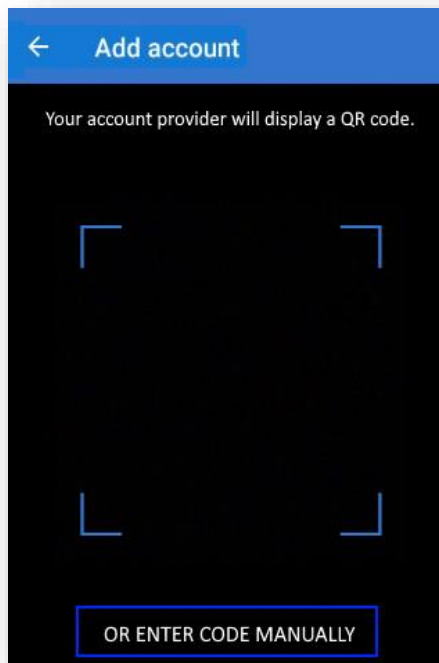
5. Add account on Microsoft or Google authenticator app by using the QR code generated from the registration link on your desktop

Note: You have the option to Scan the QR Code or Enter Verification Code using the next steps below



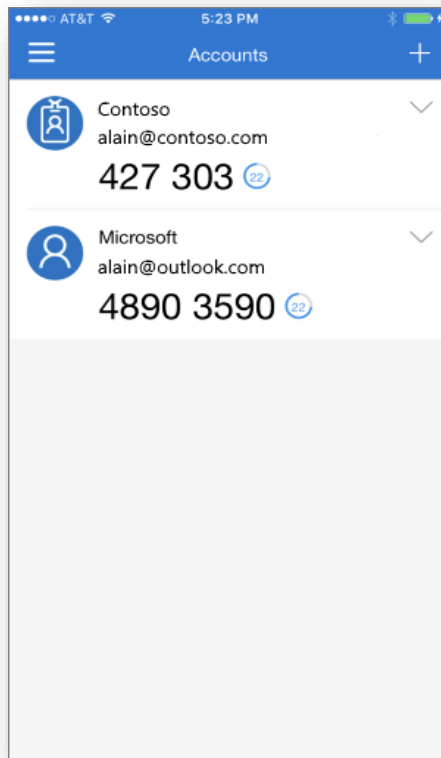
To Scan

- a. Ensure MS Authentication app is installed and open
- b. Aim your mobile device to the QR code displayed on your desktop screen to scan

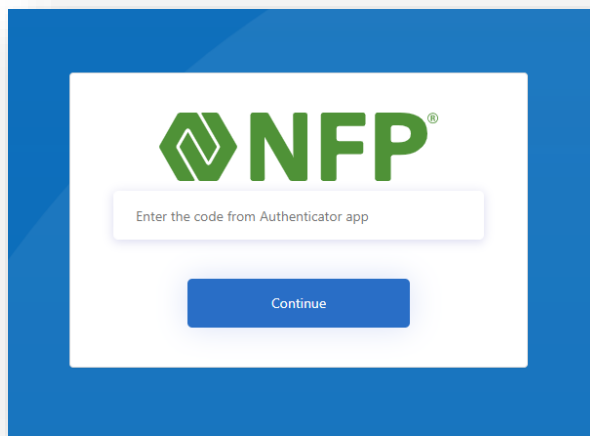


To Enter Verification Code

- a. Enter the Code from the Microsoft or Google Authenticator app



- b. Click "Continue" on your desktop screen



6. Registration Complete