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# Leave Management Report

Benchmarking and Insights into the Future of Leave Policy, Administration and Employee Experience





## Presenter



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## **Customized People** and Talent Solutions

HCS provides tailored people and talent solutions to solve workforce challenges and drive business success. We cover the entire employee lifecycle from hire to retire. Our hands-on guidance and specialized expertise services clients globally, whether on a retained or project basis.

#### **Compensation and Total** Rewards

Benchmarking, Pay Structure Design, Incentive Plan Design

#### **HR Operations**

Leave Management, Employee Handbooks, Wellbeing and Engagement Strategy

#### **Career Transition**

**Executive Outplacement, Business** Restructuring, Redundancy **Planning** 

#### **Strategic HR**

PEO Extraction, Employee Surveys, Mergers and Acquisition Consulting

#### **HR Technology**

HR Information Systems, Benefits Administration, Leave Management

#### International HR

International Labor Law, New Market Expansion, Cultural Integration

#### Recruiting

Executive Search, Retained Search, Recruitment Process Outsourcing

#### **People Development**

Executive Leadership Development, Career Pathing Design, Training **Needs Analysis** 



## **About the Data**

### **Respondents**

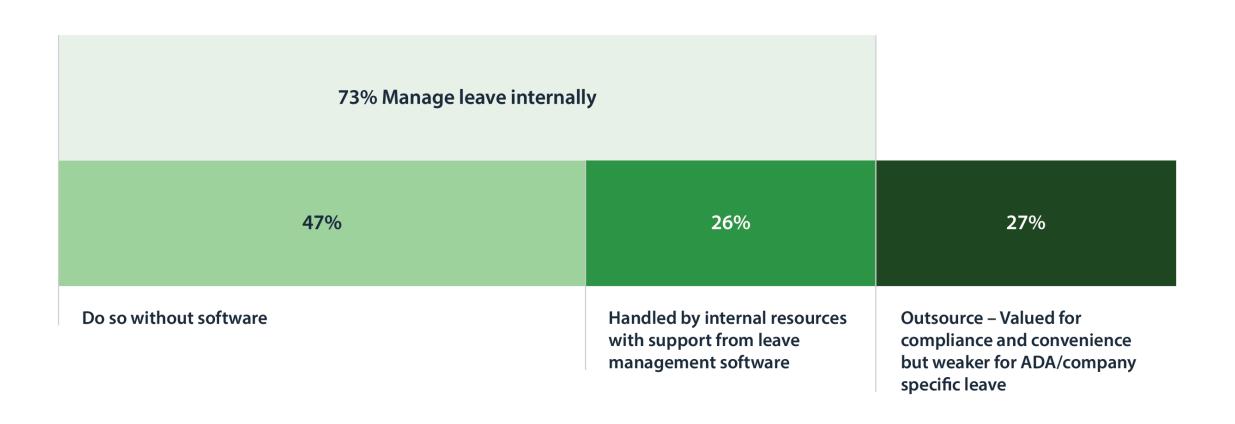
796 respondents with decisionmaking authority or input regarding organizational leave management policy.

## **Industries Represented**

Nonprofit, healthcare, financial services, manufacturing, construction, government, education and more.

## **Administration Models Are Shaping Strategy**

Nearly half of software users report no efficiency gains

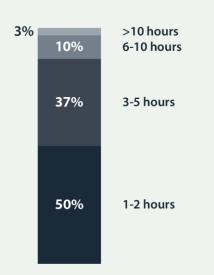


# **Administration Models Are Shaping Strategy**

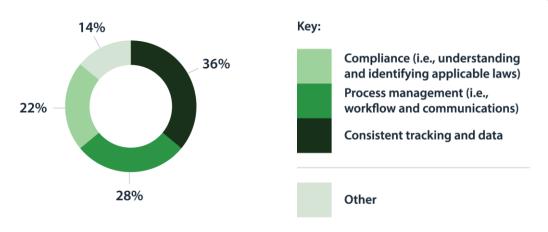
Teams are spending too much time on leave process management, consistency and compliance are concerns

#### **Hours Spent on Leave Admin**

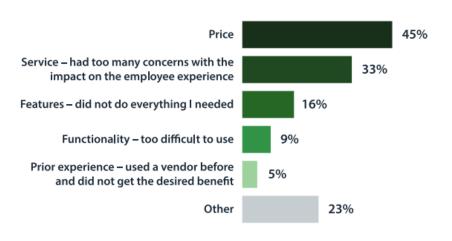
(per leave basis)



#### **Areas In Need of Greatest Improvement**



#### **Inhibitors to Leveraging Software to Support Admin**



## **Compliance at Risk**

- Many employers rely on free resources
- Multi-state employers most exposed
- Manual processes that suffice for small firms become liabilities as operations scale

## Means of Staying Informed of Leave Law Changes and Compliance-Related Issues







# **Technology and Utilization Gaps**

- Software underutilized
- Many desire improvements

#### **Software Impact**



### Key Trends

## **Policy Evolution**

#### Parental Leave

**59%** 

of respondents offer parental leave, but 27% still don't distinguish between primary and secondary caregivers, creating legal risk and inequity.

#### Family Caregiver Leave

30%

of employers offer caregiver leave far too few to meet the "sandwich generation's" needs.

#### Bereavement Leave

States are expanding coverage to include miscarriage and IVF loss; policies need clearer standards.

#### Maternity Leave

61%

of employees are missing out on the cost savings and compliance benefits of requiring state disability claims with maternity leave.

#### Menopause Leave

10%

of employers offer menopause accommodations, despite 20% of the workforce being in peak symptom years.

# Benchmarking at a Glance

Sick Leave

of employers offer comparable entitlements across states.

PTO

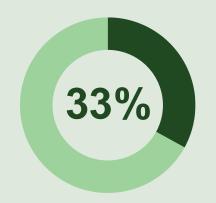
61%

of plans include PTO-only, remaining dominant.

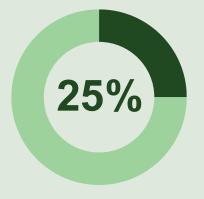
Vacation

offer vacation upon date of hire.

#### **Maximum Time Off**







offer more than 30 days of PTO

# Benchmarking at a Glance

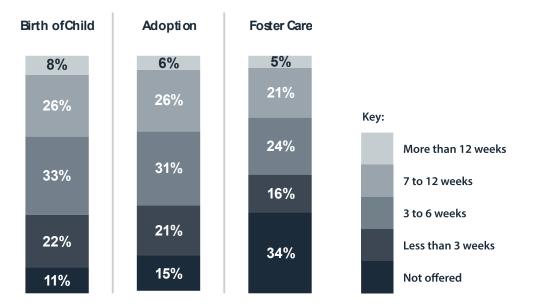
#### **Maternity Leave**

Integration with short-term disability and state programs is increasing.

Only 39% require state claims, missing cost-saving opportunities.

#### Parental Leave

#### Weeks of Full Pay Provided





### Spotlight

## **Family Caregiver Leave**

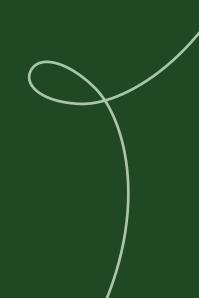
Paid time off to care for loved ones can reduce stress and increase productivity, but only 30% of employers offer it.

**47%** offer 3 weeks or more

**25%** offer caregiver leave immediately.

**36%** offer it after 12 months of employment.

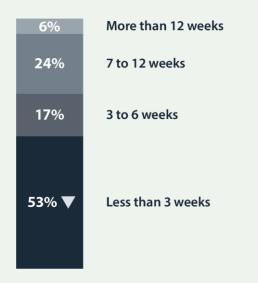
**53%** offer less than three weeks.



#### **Timing of Eligibility**



#### **Weeks of Full Pay Provided**





# Culture and Employee Perception

#### What matters:

- Inclusivity, flexibility and cultural acknowledgement
- Communication gaps persist

Currently, about 1 in 5 employers offer Summer Fridays, while another 1 in 5 plan to do so.

44%

of employers offer Juneteenth.

41%

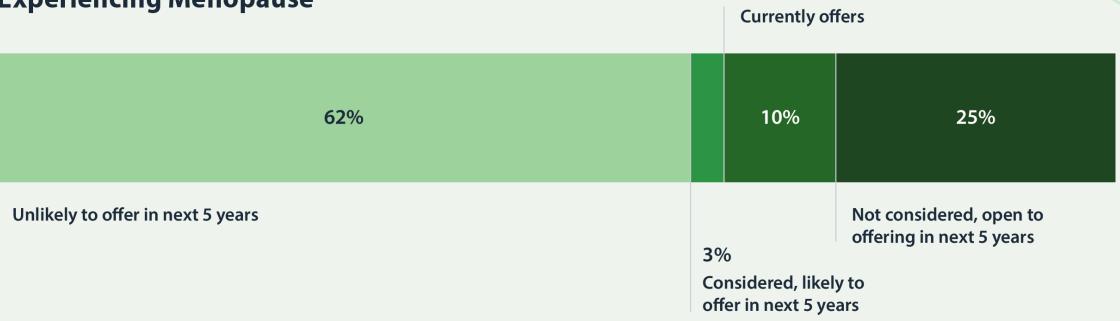
offer additional flexible holidays like Christmas Eve or New Year's Eve.

**76%** 

of employers believe their leave communications are clear, but only 63% say employees understand them.



## **Accommodations for Employees Experiencing Menopause**



## **Accommodations Currently Offered Within the 10%**

Flexible worktime when experiencing symptoms	65%	Extra days off when experiencing symptoms	19%
Workplace/space accommodations	37%	Specialty benefits (e.g., hormone therapy)	14%
Additional health/wellness programs	21%	Other	35%

# Strategic Implications for Employers

**Quantify hidden costs** of manual inefficiencies.

View vendors as strategic partners with defined roles.

Modernize equitable policies.

Leave programs; compliance requirement and cultural investment.





## **Partner with Human Capital Solutions**

**NFP's Human Capital Solutions** experts partner with clients to help them align their leave programs with compliance, culture and workforce needs.

Services: Strategic HR planning, compliance review, leave program implementation, communication strategy, fractional outsourced leave administration support and more.



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